The procedure for approval of the thesis topic includes the following steps:

1. Student, after topic of thesis approval by supervisor, fills out the Thesis title/subject submission form and enters it into the USOS system, in accordance with the procedure for submitting/updating the topic submission form (students beginning the diploma process in the winter semester report the topic by November 30.; students beginning the diploma process in the spring semester report the topic by March 30);

2. The topic submitted by the student is approved in turn by: Promoter, Head of Program and Dean of the Faculty;

3. The Dean, after approval of the thesis topic, appoints a thesis reviewer;

4. Approved thesis topic is entered into the USOS system;

5. If the topic is not approved - the Promoter informs the student of this and arranges a new thesis topic with the student;

7. Then the student fills in the topic submission form again, indicating that it is a correction, and enters it into the USOS system;

7. If a correction is necessary after approval of the topic, the student, after agreeing this change with the thesis supervisor, submits a new card through USOS with the note: correction;

8. NOTE - STUDENT DOES NOT RECEIVE SPECIAL INFORMATION CONFIRMING APPROVAL OF THE TOPIC (entering the topic in USOS is confirmation of topic approval).